



Harrisdale *primary*

Information Book
2019

WELCOME TO HARRISDALE PRIMARY SCHOOL

Harrisdale Primary School opened its doors to students for the first time on February 1st, 2016. It caters for students from Kindergarten to Year 6.

The school is located in the rapidly growing suburb of Harrisdale and is bordered by natural bushland to the east, sporting grounds to the south and housing developments to the remaining boundaries. The student population is indicative of a diverse multicultural demographic with many nationalities represented.

The school is equipped with state-of-the-art facilities and digital technologies, Harrisdale Primary will deliver learning and teaching programs aligned to current research and best practice. It aims to provide an educational program of the highest standard. Facilities include purpose built early childhood (pre-primary) buildings, a modern library, including hard copy and e-books, an indoor/outdoor undercover area, naturescape play areas, purpose-built music and art rooms and modern, contemporary classrooms.

The school is well equipped with digital technologies including Macbook laptops, iPads, short-throw digital projectors and Apple TVs. Technologies enhance learning and are embedded in lesson delivery.

The school's curriculum aligns to the West Australian Curriculum and Department of Education priorities of Literacy, Numeracy, Science and more recently, STEM or STEAM (Science, Technology, English, Arts and Mathematics).

Harrisdale is committed to providing the highest quality education programs to our students, regardless of whether the classroom teacher is present or not. We expect relief teachers working in our school to show the same dedication, high expectations and professionalism as our other staff members

SCHOOL TIMES

Our school times are as follows:

8:20 – classroom doors open

8:30am – school begins

10:40am – 11:10am – First Break

1:10pm – 1:40pm – Second Break

2:40pm – end of school

**** Kindergarten classes have earlier recess and lunch breaks****

DEPARTMENT OF EDUCATION

Central Office: 9264 4111

SOUTH METROPOLITAN OFFICE

Phone: 9336 9563

PRINCIPAL

KAREN DUNCAN

DEPUTY PRINCIPALS

ALISON FORZATTI

HANNAH DODDS

NIKKI LYONS

RYAN PETTIT

MANAGER CORPORATE SERVICES

MEGAN KLOMPMAKER

SCHOOL OFFICERS

NATASHE GRAY

KELLY GRAY

VANESSA PLEWRIGHT

KIRSTEN BENNETT

TARYN IHANIMO

MICHELLE MCGLADDERY

OFFICE HOURS: 8:00am—3:30pm

POSTAL ADDRESS

7 Fairhaven Avenue

Harrisdale WA 6112

TEL: 9234 9700

EMAIL: Harrisdale.ps.administration@education.wa.edu.au

<http://www.harrisdaleps.wa.edu.au/>

YEAR GROUP BIRTHDATE RANGE

KINDY	1 July 2014 to 30 June 2015
PP	1 July 2013 to 30 June 2014
YEAR 1	1 July 2012 to 30 June 2013
YEAR 2	1 July 2011 to 30 June 2012
YEAR 3	1 July 2010 to 30 June 2011
YEAR 4	1 July 2009 to 30 June 2010
YEAR 5	1 July 2008 to 30 June 2009
YEAR 6	1 July 2007 to 30 June 2008

SCHOOL TERMS 2019

SEMESTER ONE

Term 1:

Monday, February 4th until Friday April 12th

Term 2:

Monday April 29th until Friday July 5th

SEMESTER TWO

Term 3:

Monday July 22nd until Friday September 27th

Term 4:

Tuesday October 15th until Thursday Dec 19th

SCHOOL DEVELOPMENT DAYS

Term 1: Thursday 31st January
Friday 1st February

Term 2: Friday May 31st

Term 3: Friday August 23rd

Term 4: Monday October 14th
Friday December 20th

HOURS OF INSTRUCTION

8.20am: Students arrive at school (*classrooms open their doors*)

8.30am: Lessons commence K – 6

10.40am: First break eating in classrooms

10.50am: Play time

11:10am: Lessons commence

1.10pm: Second break (class group eating time)

1.20pm: Outside play

1.40pm: Lessons commence

2:40pm: School finishes

ARRIVAL / DEPARTURE AT SCHOOL

For safety reasons students are not to arrive at school before 8.15 am. No play occurs prior to school. Supervision is provided from 8.15 am until 8.30am. Due to safety reasons gates will be shut at 3pm.

FACEBOOK

Harrisdale Primary School has an active social media page. This portal is utilised to notify parents about important school-based news.

STUDENT REQUIREMENTS LIST

At the end of each year parents are given a requirements list indicating items required for the following school year. Although the school has a recommended supplier you are not obliged to use this supplier. Stationary supplies should to be regularly checked and replenished.



PERSONAL ITEMS

Students should not bring expensive personal items such as jewellery, toys, games and iPod to school. Teachers cannot accept responsibility for loss or damage to this property. The Department of Education's Insurance policy does not cover personal belongings. Mobile phones are not to be used in school.

STUDENTS LEAVING SCHOOL GROUNDS

Students sent to school are in our care and are our responsibility during school hours and this includes lunchtime. Students are not permitted to leave the school grounds. If students are required to leave during the school day, parents must come to the front office to sign students out via passtab. Parents are not permitted to go to classrooms without obtaining a student leave pass.

LATE TO SCHOOL

Students arriving late, after 8:40am, must come directly to the school office to collect a late note before going to the classroom.

ABSENCES

Parents are able to send through a text message to the Absentee line on 0438 937 662 to notify of their child's absence. A Medical Certificate may be required to explain prolonged absences.

If you are planning a holiday during the school term, an extended leave form can be obtained from the front office as a written record for the explanation of your leave.

ASSEMBLIES

These are held throughout the year and take place in the covered assembly area. Details and dates will be published in the Term Planner, Facebook and via our website.

ROAD SAFETY

Students riding bicycles to school need parental guidance and training with respect to road safety. Please observe road safety rules. Please note that bicycle helmets must be worn. Bikes can be chained to bike racks in order to minimise theft. Everyone must dismount before entering the school grounds and walk their bicycles and scooters whilst inside the school fence.

PARKING AND DROPPING / COLLECTING STUDENTS

Increasingly, parents are driving their children to and from school each day. One result of this is that the boundaries and side streets of the school tends to become hazardous before and after school. Cars, students on foot and on bicycles make the possibility of accidents very real.

Please note the 40km/h speed zone.

Please take care when moving off from the school after pick-up or set down. For your convenience there is a Kiss and Drive in the Staff Car Park (Near the admin block on Fairhaven Avenue). This is a safe point that is monitored by duty teachers. **Please observe and adhere to the Parking restriction signs.**

Parking zones around the school will be enforced by the City of Armadale Rangers.

Dear Parents,

The Department of Education's policy on Contributions, Charges and Fees requires schools to outline the schedule of contributions and charges for 2019. The Harrisdale schedule is broken into four sections and will allow you to calculate all costs that **may** be incurred throughout the 2019 school year.

Contributions – Payments can be made to administration from the commencement of the school year or with your Student Requirement List.

The total amount of voluntary contributions parents and carers are being asked to pay has been calculated and endorsed by the School Board as \$60 per child.

Money collected will be used to supplement school expenditure in the areas listed below. The actual costs per child are shown in the below table. While contributions are voluntary, the quality of our teaching and learning program will be maximised when each family contributes to the cost of supplementing funding gained from other sources, including the State and Commonwealth Governments.

English Resource Materials	\$10.00
Information & Communication Technology Consumables	\$10.00
Learning Area Resources	\$10.00
Mathematics Resource Materials	\$10.00
Science Resource Materials	\$10.00
Total Contribution Per Student	\$60.00

2. Voluntary Approved Requests – Payments can be made to administration from the commencement of the school year or with your Student Requirement List.

Voluntary Approved Requests at Harrisdale primary School approved by the School Board are:

- **\$20 Grounds Fund** – Contributions will be used for the improvement of the school grounds/playground facilities for students.
- **\$10 Library Resources Fund** – Contributions will be used to expand these resources available to students in the library.
- **\$10 P&C Fund** – Used at the P&C discretion for the benefit of students.

School fees summary table – what should I pay if I want to pay my annual school fees?

Item	Amount	Payment Method
Voluntary Contributions	\$60.00	Direct to the office or through Requirement List
Voluntary Approved Requests	\$40.00	Direct to the office or through Requirement List
TOTAL	\$100.00	Annual School Fee
All other payments will happen as the event happens and you will be notified at the time of the event. Refer below for further information.		

3. Charges for Extra Cost Optional Components - Payment is made throughout the year as and when the event occurs. No payment is required now.

A breakdown of estimated **charges** for your child's participation in incursions, excursions, activities, etc. for 2019, endorsed by the School Board, has been outlined in the schedule below. Students will only incur costs when they are involved in a particular activity. The amounts indicated on the schedule represent the **maximum** charged for scheduled activities in 2019.

The **charges** schedule below includes costs associated with:

- Specific learning activities, available to **selected students**, but conditional on a payment being made prior to commencement of the activity.

Description	K	PP	1	2	3	4	5	6
Excursions	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00
Incursions	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00

- Specific learning activities, available to **selected students**, but conditional on a payment being made prior to commencement of the activity.

Description	K	PP	1	2	3	4	5	6
Camp	Destination not yet confirmed							\$600
Extension Program					\$100	\$100	\$100	\$100
Graduation (Leavers Shirt etc)								\$100
Instrumental Music (IMMS) (Book stand, music, this does not include the purchase of an instrument)							\$200	\$200
In-term Swimming		\$70	\$70	\$70	\$70	\$70	\$70	\$70
Music (includes choir)	\$20	\$20	\$20	\$80	\$80	\$80	\$80	\$80
One to One Device Program						\$850	\$850	\$850
PEAC (3 rounds per year. Prince ranges from \$10 - \$50 per round)							\$300	\$300
Speech Screening	\$50							
Sport (including interschool/competitions)		\$20	\$20	\$20	\$100	\$100	\$100	\$100

NOTE: After school Clubs where excursions/incursions/competition occur during school time these are not included in the above. These are extra-curricular activities where participation is by choice. Charges will be advised at the time of the event, as these vary and are presently unknown.

4. Items for personal use in the Educational Program

The charge for **personal use items** (2019 Requirements) will vary from student to student and includes:

- Pupil requirements for all students, used in lessons: e.g. stationery items, recorder, calculator, art shirt etc.
- Pupil requirements recommended but not essential for all students: e.g. tissues.

A copy of the *Personal Use Items* that is recommended for your child can be found at <http://www.harrisdaleps.wa.edu.au/student-requirements-2018/>. Additional copies are available from the School Administration.

Your child will need to have the items listed in his/her possession **each school day** in order to maximise participation in the learning opportunities/activities presented. It may be necessary to replace some items such as pencils and paper throughout the year.

We have negotiated competitive prices for high quality materials through Ziggies Educational Supplies. While you are not obliged to use our preferred supplier, we encourage you to give consideration to supporting a local company that provides quality products and service and a commission on sales to the school. Packs will be available for collection and payment from Ziggies Enterprises Pty Ltd, 100 Bannister Road, Canning Vale and there will be a school collection day on Wednesday 30th January 2019 from 8.00am to 9.30am in the Library.

5. Items for personal use in the Educational Program

During the year, the school and P&C may hold fundraising activities. Approved school and community fundraising events may include:

- Free dress days
- Cross Country
- A designated community charity group i.e. Cancer Foundation

Parents will be made aware of these activities and P&C activities through the school newsletter.

Participation in these activities is purely on a **voluntary basis** and may involve sponsorship for an activity or a donation.

6. Payment Methods


- Directly to the school by direct deposit into the school bank account:

Harrisdale PS

BSB 066 040

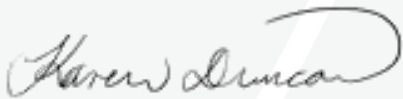
ACCT NO. 1990 3477

Please note child's name in details.

- Via our payment app: <https://qkr.mastercard.com/> 
- Over the phone with a credit card
- As part of our Student Requirements list through Ziggies Enterprise.
- Progress payments are welcome
- Payment for the list of Personal Use Items, if ordered through the school is to be made to Ziggies Enterprises Pty Ltd on collection or purchased independently.

Should you have an enquiry relating to the topic of Contributions & Charges please contact the School Administration at harrisdale.ps.administration@education.wa.edu.au or 9234 9700.

Yours faithfully



Karen Duncan
Principal

26th November 2018



Harrisdale Primary School Dress Code Policy

Purpose

The Harrisdale Primary School community believes a dress code:

- Establishes and enhances the image of the school.
- Establishes school spirit and teamwork.
- Ensures students are safely dressed for specific school activities.
- Encourages equality among students.
- Prepares students for work, as many work places have dress and safety codes.

The wearing of the school uniform at all times is mandatory. Children representing the school must be properly attired.

The following range of clothing is available and has been approved by the Uniform Committee. Order forms are available from the Harrisdale web site and the School Administration. Parents are encouraged to place orders online or at store at their convenience.

Dress Code Requirements

Students are required to wear the following badged (with school logo) uniform items, available for purchase from Uni- form Concepts, Willetton:

Girls

- Navy shorts, skirts, pants.
- Navy/Green polo shirt, navy zip jacket.
- School dress.

Boys

- Navy shorts, pants.
- Navy/Green polo shirt, navy zip jacket.
- Faction shirts and sports shorts are worn on specific faction days. And on Friday's for faction sports.

Footwear

Predominantly black in colour, appropriate covered footwear, i.e. no thongs, ugg boots, massage sandals or surf sandals. Where socks are required, white socks are to be worn. In winter, girls are permitted to wear navy blue tights but not leggings.

Hat

The school hat must be worn for all outdoor activities. A "No hat, play in the shade" policy will apply.

Name Tags

All school clothing should be marked clearly with the family name using either name tags or a marking pencil. To ensure privacy of students' names are not to be written externally on uniforms.

Physical Education and Playground Activities

To support our Physical Education programme at school, it is important that students are appropriately dressed for activities. This includes appropriate footwear, not sandals or thongs. All students are to wear faction sports uniform on specified days.



Harrisdale Primary School Dress Code Policy

Graduation Uniform

Students in Year 6 may purchase a Graduation Student shirt and/or jacket. These items are part of the school uniform and are to be worn with school uniform base clothing. Students are required to wear these items for special occasions.

Formal Wear for Senior Students

The school has also purchased formal school shirts and blazers for senior students to wear on specified occasions. These will be borrowed from the school at the time of the event.

Hair, Makeup and Jewellery

Hair should be neat and secured away from the face. Hair that is shoulder length or longer is to be tied back. This is a health and safety issue. Coloured hair is acceptable for designated fundraisers such as 'wacky hair day' and for sports carnivals where hair is coloured at home. Coloured hair is not acceptable at any other times. No make-up, coloured lipstick or nail polish should be worn to school. Jewellery should be restricted to a watch, sleepers or studs, medical or cultural jewellery.

Procedures for Managing Non-Compliance with the Dress Code

Step 1

Parent advised by classroom teacher to provide an explanation on reason for non-compliance.

Step 2

Parents are contacted by school executive to ascertain the reason for continued non-compliance.

Step 3

As per the School Education Act 2000, Regulation 36, if a non-complying student is enrolled in a primary program, sanctions will be limited to the following actions only:

- preventing the student from attending any activity in which the student would have been representing the school; or
- preventing the student from attending or participating in any school activity which, in the opinion of the principal, is not part of the educational program.

Exemptions

An application for exemption, and any exemption granted, may apply to individuals, all students at the school or to all students in a specific category. Where an exemption applies, students should still be neat and dressed in accordance with other provisions in the school's dress code. Some uniform polo shirts will be available for loan (on a short term/daily basis).

Under Regulation 35(2) of the School Education Regulations 2000, the principal may provide an exemption on any of the following grounds:

- the unavailability of an item;
- a matter relating to the student's health;
- a matter relating to the religious beliefs of the student or the student's family;
- a matter relating to the cultural background of the student or the student's family; or
- any other matter which in the principal's opinion is sufficient to exempt the student from complying with the requirement.

Under Regulation 35(4) of the School Education Regulations 2000, the details of an exemption must include:

each requirement of the dress code which the student is exempt from complying with;

- the time period for which the exemption has effect;
- the grounds for the exemption and any relevant condition



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For quicker, hassle-free school payments, try Qkr! today

Introducing Qkr! (pronounced 'quicker') by Mastercard, the secure and easy way to order and pay for school items from your phone at a time and place that suits you.

With Qkr you can:

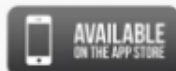
- Pay for a variety of school items;
- See your receipts on the app and get them sent by email if required.



Getting started is easy - try it yourself today

Step 1 Download Qkr!

on your Android phone or iPhone. iPad users can download iPhone app



Step 2 Register

Select your Country of Residence as 'Australia' and follow the steps to register

Step 3 Find our school

Our school will appear in 'Nearby Locations' if you're within 10kms of the school, or search for our school by name.

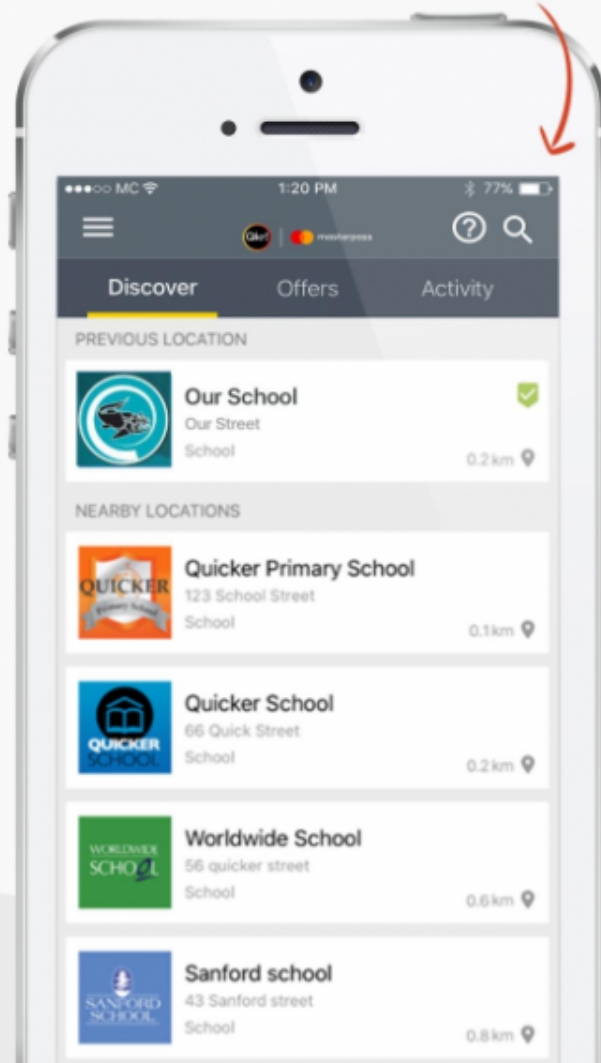
Step 4 Register your children

When first accessing our school you will be prompted to add a student profile for your child. This allows you to make orders and payments for them.

If you have made a purchase you can select our school from 'Previous Location'

If you're within 10 kms of the school, you can select our school from 'Nearby Locations'

Search for our school name

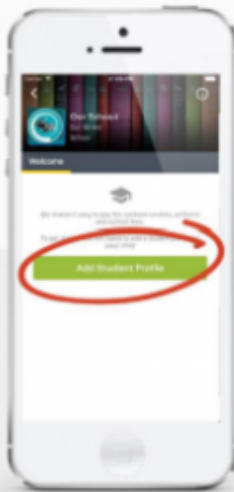




masterpass

Add your children's details in Student Profiles

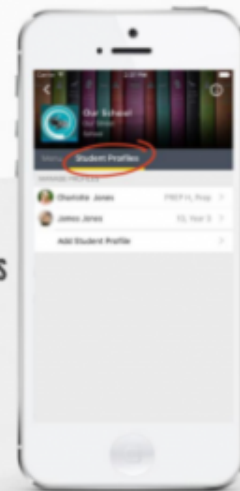
Select
'Add student profile'



Add each
child's details

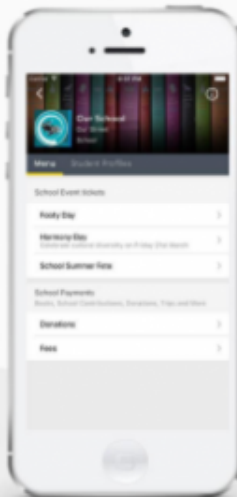


Manage each
child's details in
Student Profiles

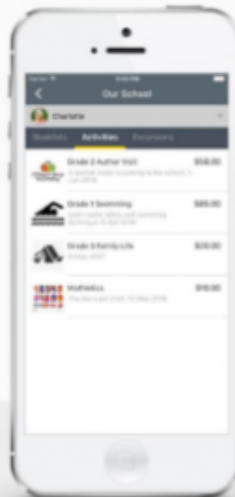


Purchase school items

Select a menu
from our school

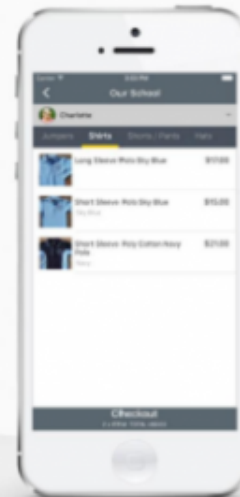


Select child
you are
ordering for



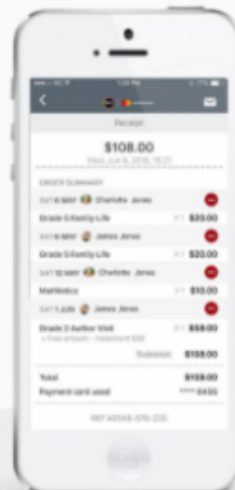
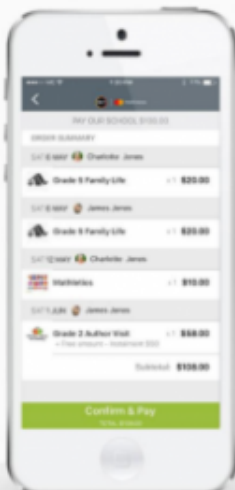
Select your items

Tap 'Checkout'
then confirm and pay



Making payments

Add up to 5 cards to your wallet



At checkout select which card to
pay with.

Pay with any cards accepted
by the school.

Once your payment is approved you
can continue to the home page, or
view your receipt.

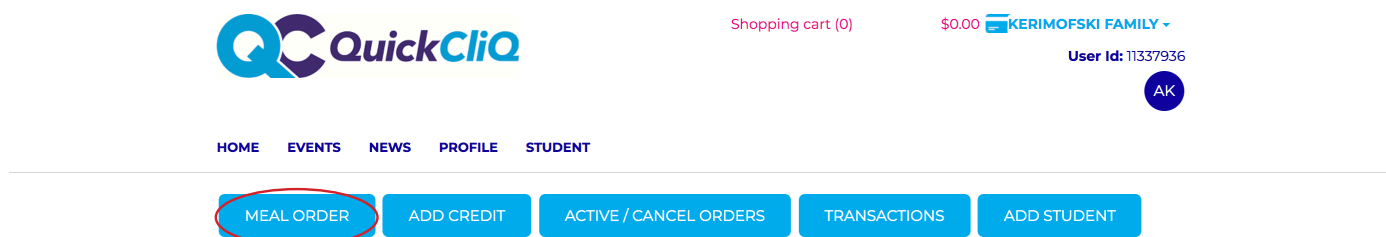
1. Go to the following web address: <https://quickcliq.com.au/parents/placeorder.aspx>

2. Sign up if you haven't used QuickCliq before or log in



The image shows the QuickCliq login and sign-up page. At the top, there is a 'Get in Touch' button and the QuickCliq logo. Below the logo, there is a 'Welcome to QuickCliq' message. To the right, there are input fields for 'Email' and 'Password'. Below these fields are two buttons: 'Login' and 'Sign up (New Users)'. There are also links for 'Forgot your password?' and 'Re-send activation code'.

3. Click on meal order

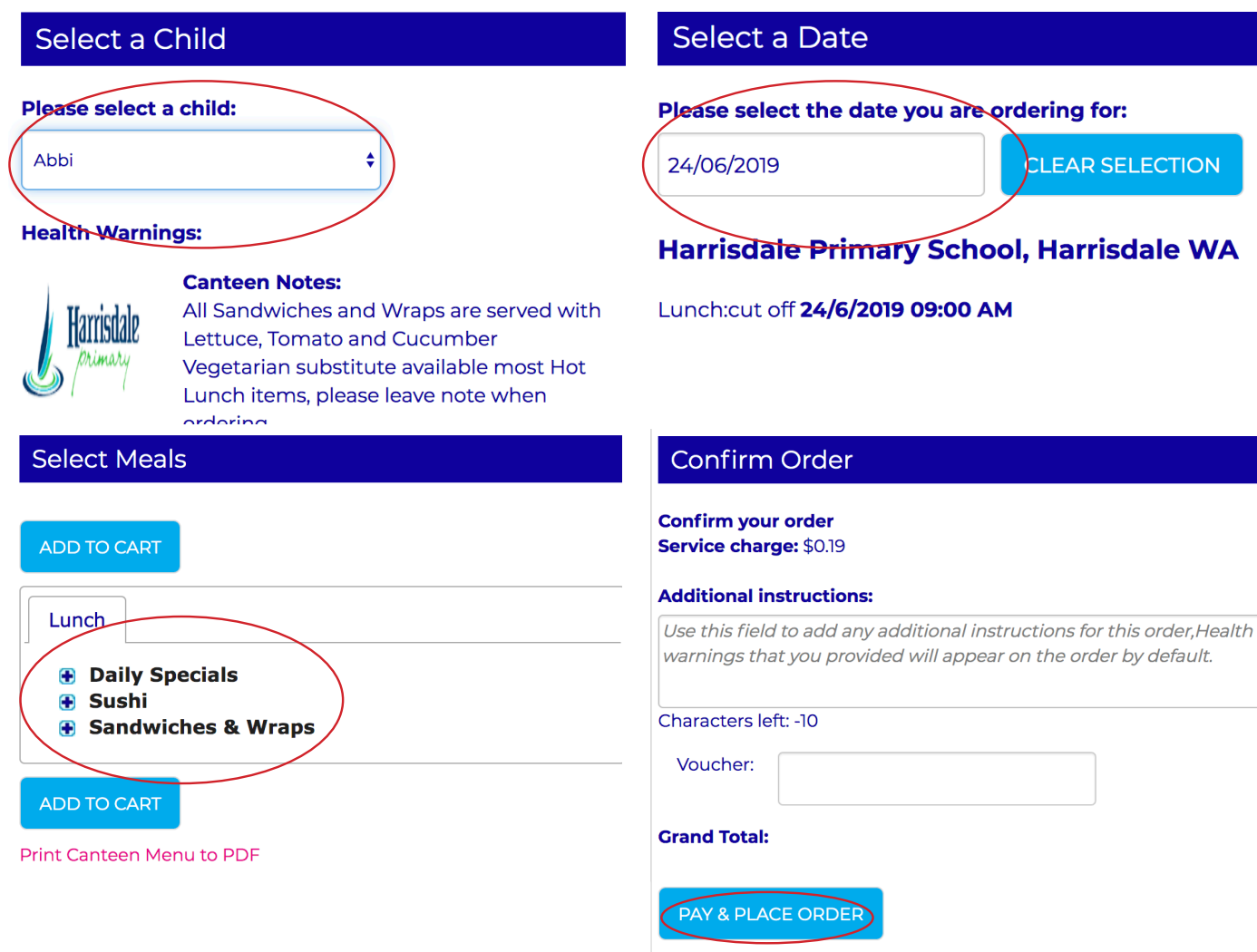


The image shows the QuickCliq home page. At the top, there is a 'Shopping cart (0)' showing '\$0.00' and the user's name 'KERIMOFSKI FAMILY'. Below the cart, there is a 'User Id: 11337936' and a profile picture with the initials 'AK'. A navigation bar contains links for 'HOME', 'EVENTS', 'NEWS', 'PROFILE', and 'STUDENT'. Below the navigation bar, there are five buttons: 'MEAL ORDER', 'ADD CREDIT', 'ACTIVE / CANCEL ORDERS', 'TRANSACTIONS', and 'ADD STUDENT'. The 'MEAL ORDER' button is highlighted with a red circle.

4. Select your child, date and selected meal

NB. Please ensure you check the date of your selected order.

Orders for the current day close off at 9:00am. Any orders processed after 9:00am will be included in the following days orders.



The image shows the QuickCliq meal selection and confirmation page. It is divided into four main sections: 'Select a Child', 'Select a Date', 'Select Meals', and 'Confirm Order'.
1. 'Select a Child': A dropdown menu shows 'Abbi' selected. Below it, there is a 'Health Warnings' section and 'Canteen Notes' for Harrisdale Primary School.
2. 'Select a Date': A date picker shows '24/06/2019' selected. A 'CLEAR SELECTION' button is next to it.
3. 'Select Meals': A section titled 'Lunch' contains three options: 'Daily Specials', 'Sushi', and 'Sandwiches & Wraps'. Each option has a plus icon. Below the options are 'ADD TO CART' and 'ADD TO CART' buttons. A link 'Print Canteen Menu to PDF' is at the bottom.
4. 'Confirm Order': A section titled 'Confirm your order' shows a 'Service charge: \$0.19'. Below it, there is an 'Additional instructions' field with a placeholder text. A 'Characters left: -10' indicator is shown. A 'Voucher' field is also present. At the bottom, a 'Grand Total:' section contains a 'PAY & PLACE ORDER' button.

5. You will receive a confirmation email confirming you have placed the order, **if you do not receive an email, the order did not process for the day.**



Australia's highest-quality Out of School Hours Care provider

When you're at work or have other commitments, Helping Hands Network provides safe, high-quality care for your child at school in a fun and educational environment, before and after school, as well as during the school holidays (services can vary by school).

Helping Hands Network has been independently assessed as Australia's highest-quality Out of Hours School Care (OSHC provider), and is backed by more than 20 years of specialist OSHC experience.

We believe in the power of choice for each child, so each session of Before School Care and After School Care includes a wide choice of experiences. Children are encouraged to join in with our planned activities, but it is their choice as to whether to participate or make the most of the wide range of toys and games available for free play.

Our services are run by wonderful, warm, welcoming, experienced and trained professionals, so you can be sure your children are in very safe hands as they enjoy all the fun activities, including...

- Art/craft
- Board games
- Art and craft materials
- Dress ups
- Games
- Cooking
- Science
- Drama
- Gardening
- Loads of toys
- Sports
- Homework time (if required)



We encourage lots of outside and sporting activities, making the most of school grounds and facilities.

We welcome input and involvement from parents and especially the children – their ideas of what they would like to do are sometimes even better than ours!

Permanent, casual or last-minute bookings are available. Book as much or a little as you need, whenever you need it.

We also have Vacation Care services running at many schools.

Service hours and costs

Talk to your school or Helping Hands Network service coordinator about the specific hours and fees of OSHC services at your school. Permanent and casual bookings are both the same cost.

Our services are registered with Centrelink, so eligible families will be able to claim the Child Care Benefit (CCB) and the 50% Child Care Rebate (CCR) on fees. The CCR is not means tested, which means just about all working or studying parents are eligible to receive it. Call **13 61 50** to register.

Food

We provide healthy, tasty and nutritious food for breakfast and afternoon tea. Breakfast at Before School Care includes low-sugar cereals, wholemeal toast, water and fresh milk/soy milk, then a special item that changes daily – like English muffins, fruit smoothies, blueberry pancakes or fruit toast.

Afternoon tea at After School Care includes lots of fresh fruit and vegetables, fresh milk/soy milk, then a special item that changes daily – like toasted sandwiches, soup, pasta, vegetable wraps, mini pizzas or vegetarian tacos.

Our menus cater for any special dietary requirements, including children with allergies or cultural needs, and they take into consideration each child's preferences. We ask them what they like! The menu changes each week.

Enrolment and bookings

Enrolments and bookings are made online through our secure system available at helpinghandsnetwork.com.au or by calling us on **1300 612 462**. Last-minute bookings and cancellations can be made simply by calling us on **1300 612 462**. There's no enrolment fee, so it's a clever idea to enrol, so we already have your details if you need the service at short notice.

Payment

Payments are made by direct debit to either your nominated bank account or to a credit card on a fortnightly basis in arrears (weekly for Vacation Care). If you nominate that your CCB and CCR entitlements are to be automatically paid to your provider (Helping Hands Network) you won't have to pay up front or worry about claiming the amounts back.

More information

If you have any questions about Helping Hands Network and the services at your child's school, please speak to your school or Helping Hands Network service coordinator, contact us on **1300 612 462** or visit our website at helpinghandsnetwork.com.au

We look forward to seeing you at Helping Hands Network!



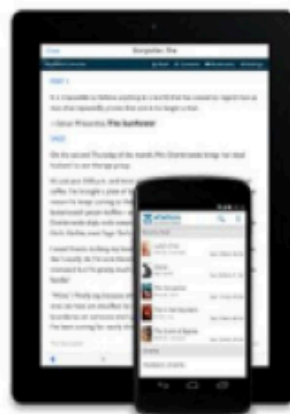


Harrisdale Primary

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Harrisdale Primary School ebook lending facility

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[Start Browsing](#)or get the [ePlatform app](#)

Wheelers eBooks – <https://harrisdaleps.wheelers.co>

Harrisdale Primary School Library is pleased to bring you a new web based eplatform resource that contains our eBook collection. This will supplement our hard copy book collection and is another technology resource that will enhance digital learning for students.

What is an eBook?

An ebook is an electronic book, one that you read digitally on your tablet, laptop, computer, smartphone or other devices including eBook readers.

Advantages of eBook collection

Staff, students and parents can borrow eBooks 24 hours a day seven days a week from any location. You do not need to physically visit the library to access our eBook collection.

You can easily download to most smart devices including smartphones.

You don't have to physically return the book.

How do I borrow an eBook?

Download the free app onto your device.



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Search **HARRISDALE PRIMARY SCHOOL**

Select **START BROWSING**

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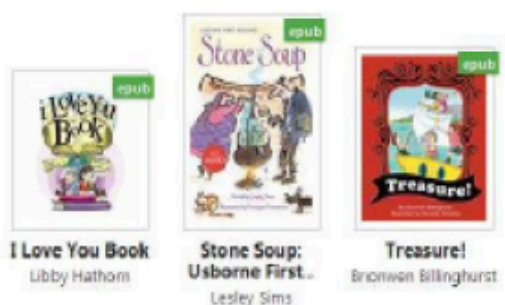
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Enquiries

If you are experiencing difficulties or need help getting started please speak to your school library officer **Michelle Di Giacomo** who will be able to assist. If you would like to suggest titles to add to the catalogue you can email these to Michelle.DiGiacomo@education.wa.edu.au

New & Recent Releases >



HEALTH ISSUES INFECTIOUS DISEASES

Chicken Pox and Measles - Exclude from school re-admit 7 days from appearance of spots or pimples only if well and then preferably on a medical certificate.

Mumps - As for measles but exclude for 14 days.

Ringworm - Exclude from school. Re-admit only on medical certificate indicating that the child is no longer likely to convey infection.

Rubella - Exclude from school re-admit 7 days from the subsidence of symptoms [sore throat and rash], only if well, preferably on medical certificate.

Scarlet Fever - Exclude from school re-admit 10 days from appearance of symptoms and only on medical certificate.

Scabies - Intensely itchy rash - exclude from school until cured.

Head Lice/Nits (Pediculosis) – Must be excluded from school until hair has been treated with correct solution. Upon returning to school students must report to the office to be checked before going to their classroom. It is preferable if nits have been removed from the hair after treatment. We are required to report severe contamination to Community Health School Medical Service.

School Sores (Impetigo) - Exclude from school while medical treatment is being undertaken.

SICK CHILDREN

Students who are sick should not attend school. In fairness to other students, to the staff and to themselves, they will be more appropriately cared for if allowed to recover at home.

MEDICATION

Arrangements for the dispensing of all medication should be made through the school administration and updated annually. A staff member may, by arrangement, assist in the dispensing of medication only if the parent/caregiver has given written authority and clear written instructions. The instructions need to include an advice from a doctor.

For safety reasons students should not have medicines in their possession or in their bags (except Ventolin).

IMMUNISATIONS

Children should be fully immunised before starting Year 1.

4 Years

Diphtheria, Tetanus, Pertussis, Poliomyelitis (DTP) Measles, Mumps, Rubella.

Every 10 years - Tetanus toxoid - against Tetanus

SICKNESS AND ACCIDENTS

In the event of a student being sick or being involved in a serious accident, parents are contacted. All parents are required to make sure that the school has a current telephone number and an emergency contact on our records. The school does not have adequate facilities for minding sick students. They should be kept home until well. Information on enrolment cards needs to be kept up to date. Any changes in telephone numbers (home, work or mobile), addresses and emergency contact numbers should be recorded at school promptly.

STUDENT SERVICES – HEALTH AND PSYCHOLOGY

A school psychologist is at the school 3 days a week and a school nurse regularly visit the school to help deal with routine matters as well as referrals, from staff or parents. Students receive three routine health checks during their primary schooling. Parents are advised if a problem arises.

The school psychologist may assess students with a problem that is affecting their learning. Parents will be involved in action recommended. Parent permission is necessary if formal testing is undertaken.

2019 Site Layout

